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# Member

# Webindr

Change Management







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## **About Me**

- Master Coach with Neuroscience
- Trainer
- Mentor



### Webinar Session

#### Outline

- Organisational Change
- People & Change
- Change Models
- Communicating Change







## Topic 1



Organisational Change



## Organisational Change – What Influences it?

Q1. What's one change your organisation has had to make recently, and what do you think influenced it?

Q2. If your organisation had to make a major change tomorrow, what do you think would most likely drive it?



Connecting through reflection and sharing real experiences



## Organisational Change

Here are 6 main types of factors that influence organisational change:







## Topic 2



People and Change



## People & Change - Resistance to Change

**Q1 - What's a recent change at work that felt challenging for you** personally, and why do you think that was?

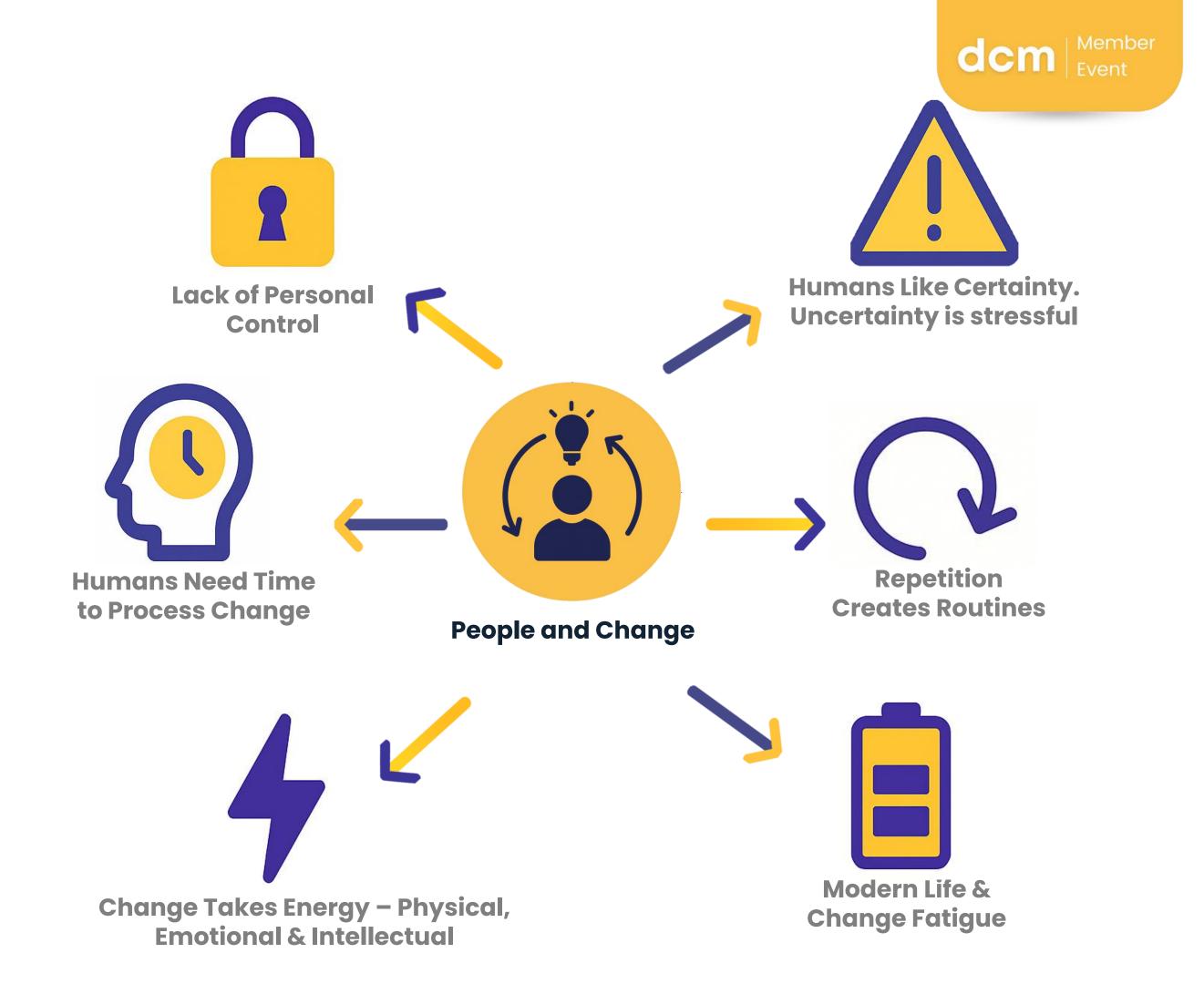
Q2. When a change is announced at work, what's the first thing you tend to think or feel?



experiences

#### People and Change

Exploring why people experience resistance to change:



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#### Stress & Change







## Topic 3



**Change Models** 



Kurt Lewin's Change Model





Kurt Lewin's Change Model

Unfreeze – Key Actions:



- Recognise the need for change Identify why the current situation can't continue.
- **Determine what needs to change** Clarify the specific behaviours, processes, or structures that must shift.
- Encourage the replacement of old behaviours and attitudes – Help people loosen their grip on current habits.
- Ensure there is strong support from management Leadership must demonstrate commitment and alignment.
- Manage and understand doubts and concerns Acknowledge fears early and create space for open communication.

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#### Change Models

Kurt Lewin's Change Model

Change – Key Actions:

- Plan the changes Define the steps, resources, and timeline required to move from old to new.
- Implement the changes Put the plan into action and support people as they transition.
- Help employees learn new concepts or points of view
   Provide training, guidance, and communication to build understanding and confidence.





Kurt Lewin's Change Model

Refreeze – Key Actions:



- Reinforce and stabilise the changes Ensure new behaviours and processes become the standard way of working.
- Integrate the changes into everyday practices Embed the change into policies, routines, and organisational culture.
- Develop ways to sustain the change Put supports in place such as training, feedback loops, or updated systems.
- Celebrate success Acknowledge and reward progress to strengthen long-term commitment.



Kurt Lewin's Change Model - SUMMARY

Applying the Model – Translate the theory into practical application:



#### 1. Thinking about Unfreeze

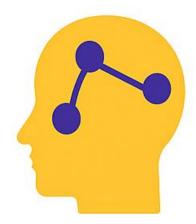
What's one thing you could do to help people understand *why* a change is needed before it happens?

#### 2. Thinking about Change

How could you better support people during the transition — for example through communication, training, or reassurance?

#### 3. Thinking about Refreeze

What could you put in place to make sure the new way of working actually sticks?



If you think about a current change in your organisation, which stage do you feel needs the most attention — Unfreeze, Change, or Refreeze — and why?



#### Mckinsey 7s - Change Model

Reminds us that organisations don't work like machines where you can replace one part and everything still runs smoothly.

Organisations work more like ecosystems – everything is connected.

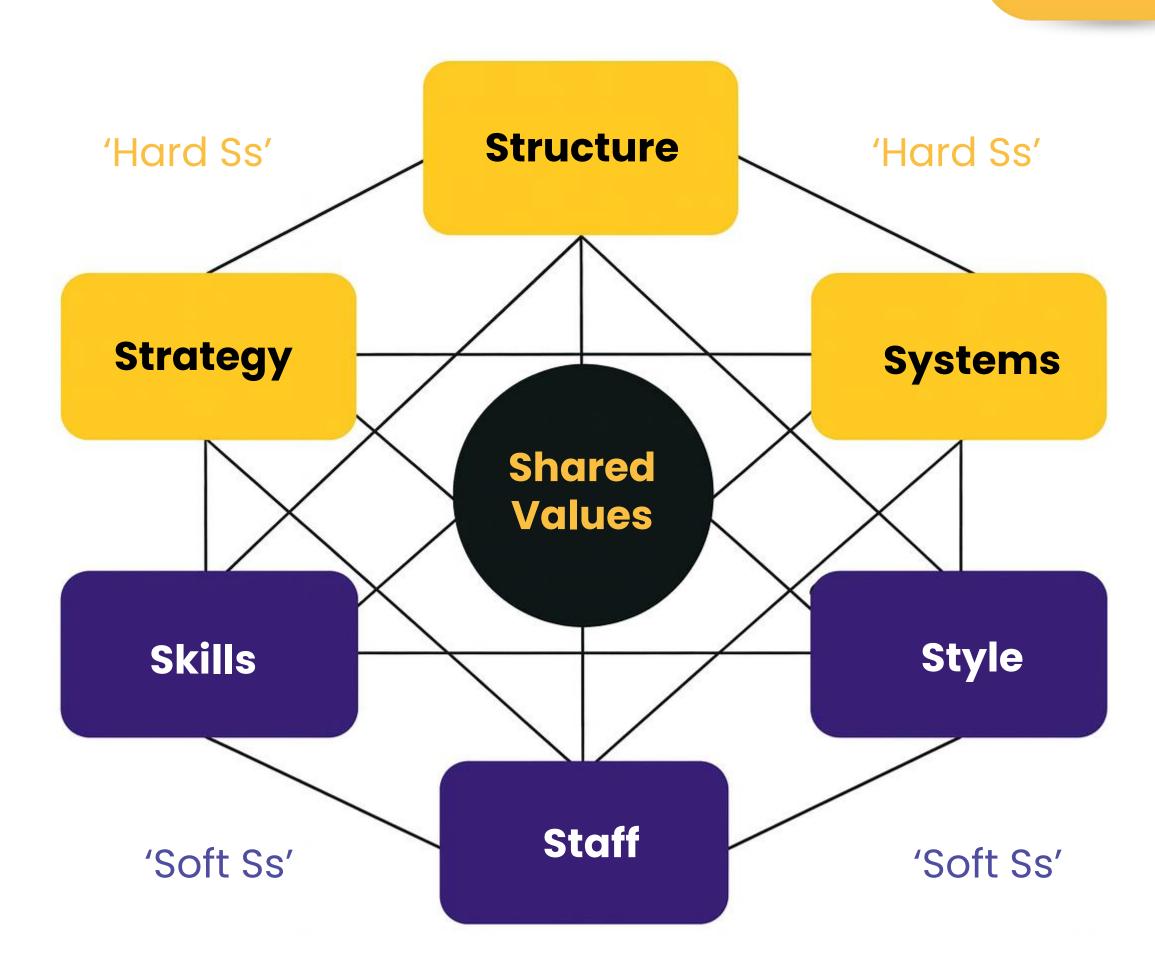
#### How to Apply it:

If one element changes, the others will be affected — so successful change means aligning all seven.

**Shared Values** sit right at the centre because culture and purpose ultimately shape how everything else works.

By using this model, we can diagnose:

- where things are misaligned,
- understand why change isn't sticking, and
- identify where we need to focus our efforts



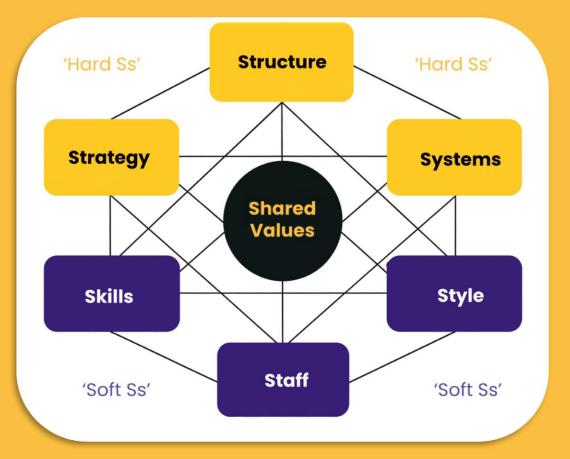
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#### Change Models

Mckinsey 7s - Change Model

**Practical Application** 







Link to Shared Values

Connect The Elements

**Explore Element Change Drivers** 

Identify the Misalignment



#### Kubler-Ross Change Curve Model

Humans move through **predictable emotional stages** when faced with change.

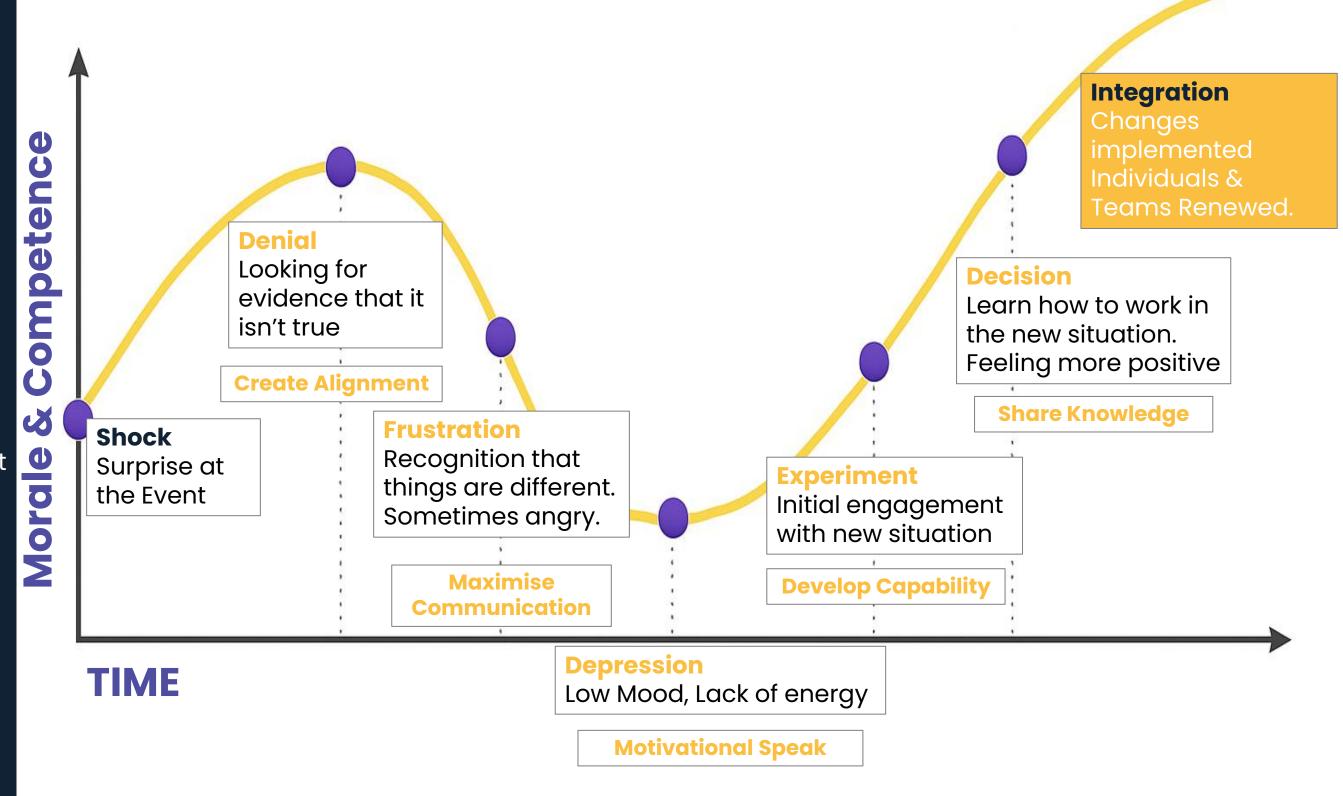
And that's exactly what the **Kubler-Ross Change Curve** helps us understand.

#### The power of this model is simple:

- It helps us anticipate how people might react
- It helps us respond with empathy, timing and clarity
- And it helps us *recognise our own reactions*, too.

So rather than seeing resistance or dips in performance as problems, we can start to see them as **normal human responses** that can be supported, guided, and worked through.









## Topic 4



#### **Communicating Change**



You cannot over-communicate organisational change.



## Communicating Change



Communicate as early as possible



Communicate
Honestly (if you can't
communicate openly)



Communicate the Why, What, How and When



Manage & Lead



Normalise Change Communication

## Communicating Change

The pyramid is a well-established hierarchical goals framework commonly used in strategic management and organisational planning.

It shows how different levels of an organisation operate on different time horizons and with varying levels of specificity—and why your communication must adapt accordingly.



When communication aligns with these layers, change becomes clearer, less overwhelming, and far easier to implement.



## Communicating Change

The Why

"Share it, don't sell it"

In your experience, what usually triggers the need for change — people, processes, or external pressures?

Pop your answer in the chat.





## Communicating Change

The What

What's one way you think this change could positively impact your day-to-day work?

Share insights in chat box.

What will the change look like in practical terms? Give a clear picture of what will be different day-to-day.

We'll be better positioned to take advantage of market opportunities. We will have a separate sales team for each business function

Share as much detail as you can give. People feel safer when uncertainty reduces – even small details matter.

Employees should be involved in the what. Input makes the change design more realistic and more accepted.





## Communicating Change

The How & When

When a change was communicated well in the past, what made the communication effective? day-to-day work?

Give people a Roadmap so that they know what happens and when.

Communicate clear steps, timelines and milestones.

How &

When

Visualise proposed changes as much as possible. Seeing the change helps people understand it faster that reading about it.

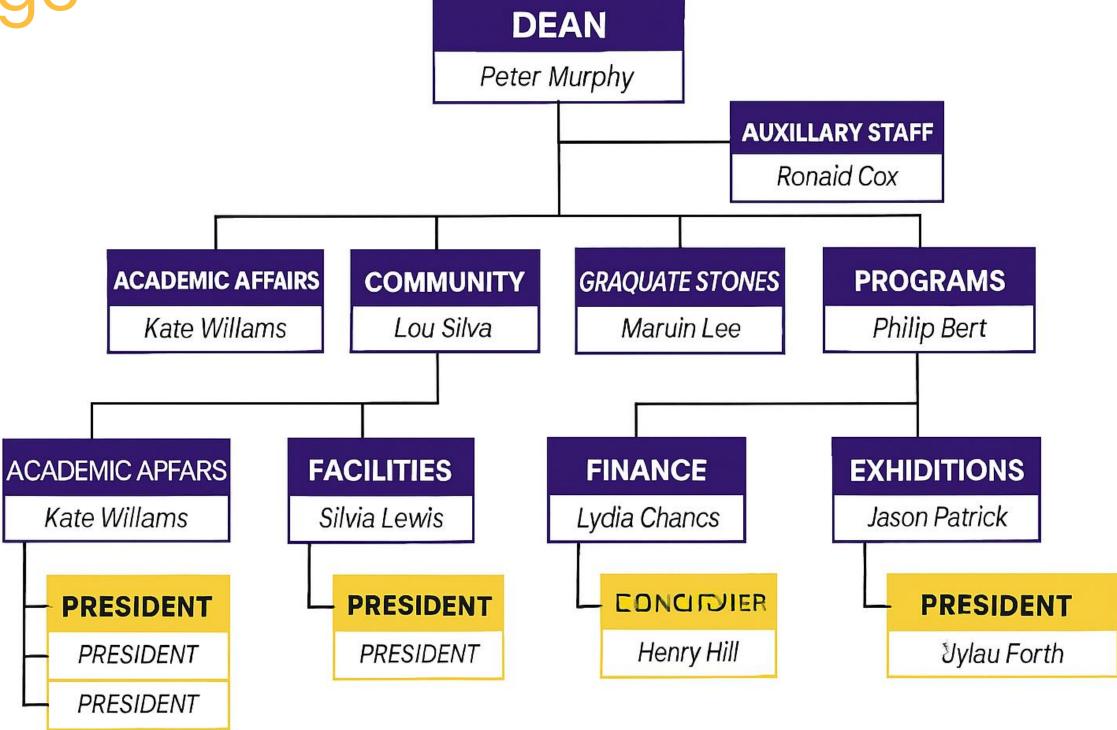
Relationship/Workflow Diagrams – show how teams, processes, or responsibilities will connect in the future.

Not just hierarchy diagrams – org. charts don't explain how collaboration will change. People need to see the practical working relationships.

Status Updates – clarify when updates will happen. What channels you'll use, & where people can raise questions. Reduces anxiety & builds trust & confidence,

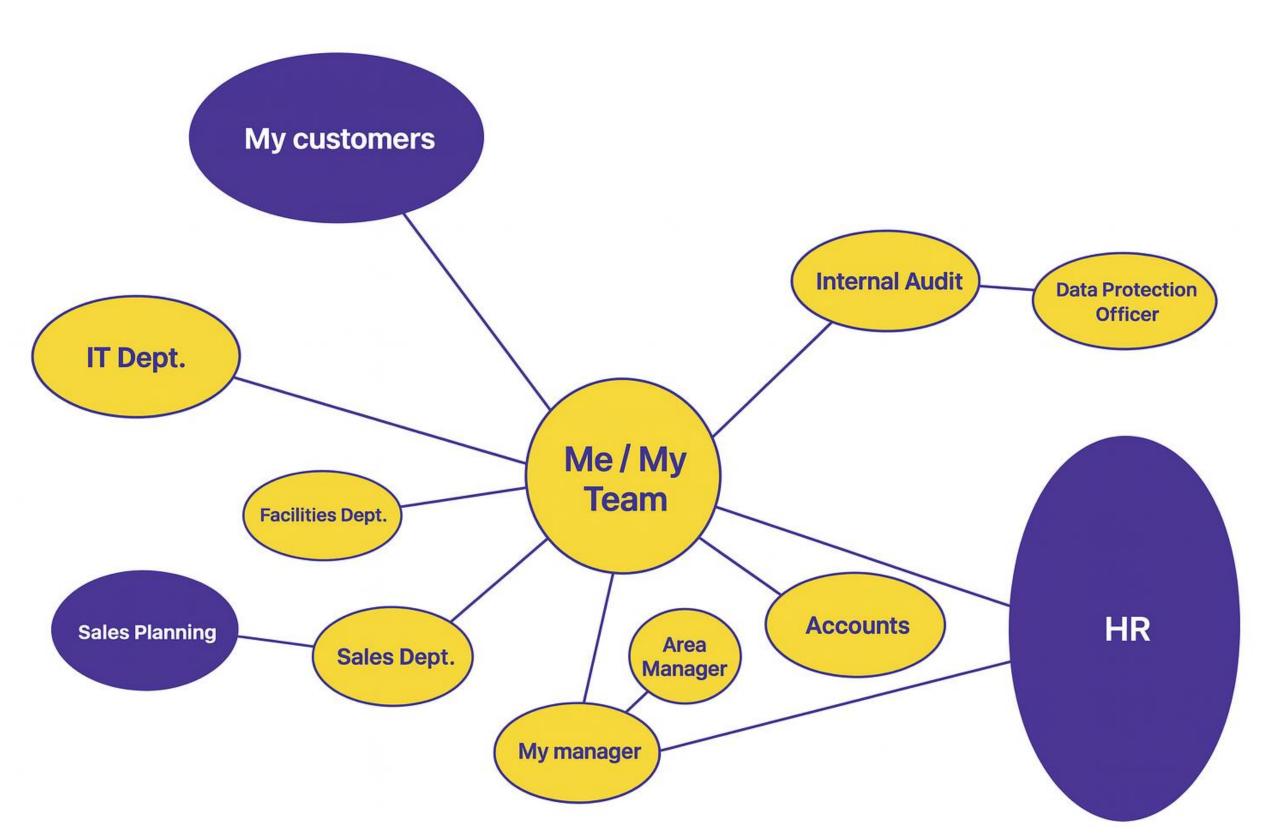


## Visual Change



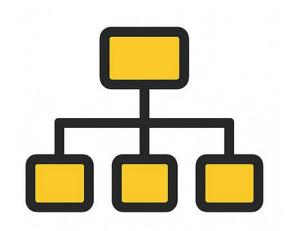


Visual Change

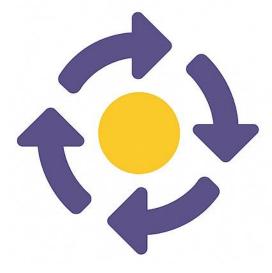




## Communicating Planning



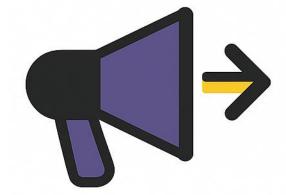
Plan clear lines of communication around the change



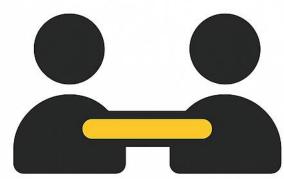
Multi-directional Communication



AMA sessions, forums, FAQs, Webinars Podcasts



Pilot the Change "championing," "advocacy," or "change ambassadors"



Backchannels are far more effective than you realise





## Practical Implementation



Change Team – A
dedicated group drives the
change, keep momentum
& co-ordinates activity



Staff seconded from each affected area – people who know the day-to-day realities provide essential insight



Consultation process with people who understand processes



Involvement & engagement – people support what they help create



More appropriate structures & systems as a result – with cross-team insight & engagement – more efficient, aligned and future fit



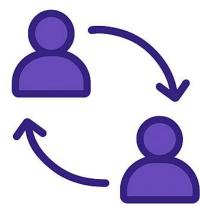
## Managing Individuals Through Change



Manage your own mental health – stress hurts perspective & communication



Listen to staff - do not dismiss concerns



Communication is downward, upward & sideways



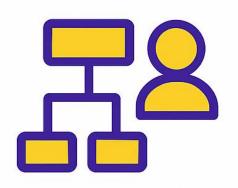
Your team will emulate you – working hours, attitude, communications



## Normalise Change



Regular, smallscale organizational changes



Change manager or change control board?



Communication these changes



People recognize that the organisation is changing constantly



Employees are more aware of the organization as a whole



Less surprised when large scale change is announced



## Managing Change – Summary & Wrap Up



Change is an organisational necessity



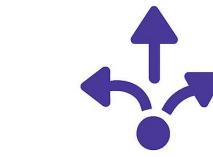
Pushing people outside of their comfort zone, is taxing – but also positively challenging



Many different ways of modelling organizational change



Communication is Key



Early, often, multi-directional & planned



Lead for direction, manage for stability



Self-Management before People Management – look after yourself through change



Change is not a threat — it's an invitation to grow.

What's one action you can take *next week* to lead or support change in a more resourceful way?





# QUESTIONS & ANSWERS?

Ask Away.

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